



Association of Florida Conservation Districts AFCD

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OFFICERS:

Eva Webb, President
John Chamberlain, 1st Vice President
Gary Booker, 2nd Vice-President
Paul Still, Secretary/Treasurer
Wilbur Dean, Past President

Jack Bragg Area I Vice-President
Blas J. Gomez Area II Vice-President
James D. Williams Area III Vice-President
Deborah Schafer Area IV Vice-President
John O'Connor Area V Vice-President
Louise King Area VI Vice-President

AFCD Board of Directors Meeting 9-12-08

The Association of Florida Conservation District (AFCD) Board of Directors held a meeting at the NRCS office in Gainesville, Florida, on September 12, 2008.

Board members in attendance included Wilbur Dean, John Chamberlain, Paul Still, (in Gainesville) Deborah Schafer, James Williams, and Gary Booker (via conference call). Area IV Deputy Vice President John Harris

Board members not able to attend included Eva Web, Jack Bragg, Blas Gomez, John O'Connor, and Louise King
Eva Webb had a death in the family and was unable to attend.

Others in attendance in Gainesville included NRCS Liaison to AFCD Ed Wright, AFCD Past President Andy Jackson, Jim Davis, AFCD accountant and AFCD Executive Director Michelle Thatcher

Others in attendance via conference call included FDACS/OAWP Rep Clegg Hooks and Hugh Thomas,

First Vice President John Chamberlain opens the meeting at 1:10 pm.

Wilbur Dean moved to waive the quorum requirements. Paul Still Seconded. Passed unanimously.

Financial Reports:

Michelle Thatcher gave the financial report: See attached

Wilbur Dean moves and Deborah Schafer seconds a motion to transfer the remaining \$3031.27 from the 5% earned from the old contract out of the FDAC's account to the Operating account. Passed unanimously.

Paul Still makes motion to move accounts from Wachovia if they do not end fees. Wilbur Dean seconded. Passed unanimously.

Wilbur Dean moves to pay the bills on the operating account: Deborah Schafer seconded. Passed unanimously.

\$325.00- Suwannee SWCD- Reimbursement for Barbara Gill
\$5229.32- Bay Point Marriott
\$500.00 Contract Services
\$953.01 Reimbursement

Wilbur Dean moves to pay the bills on the state contract account: Deborah Schafer seconded. Passed unanimously.

\$9397.50 Contract Services May 20th- September 9,2008
\$136.17 Reimbursement May 20th to September 9, 2008

Wilbur Dean moves to approve all bills that were written on the Ellis Putnal account for awards and scholarships during the annual meeting: Deborah Schafer seconded. Passed unanimously

Speech Contest: All first place winners received \$50, 2nd place \$35, and 3rd place \$25
K – 1st

1 st Place	Michelle Topolski	Palm Beach SWCD
2 nd Place	Anicia Walker	Quincy, FL - NRCS
3 rd Place	Cheyenne Berlingeri	Lake SWCD

2nd – 3rd

1 st Place	Brittany O’Berry	Lake SWCD
2 nd Place	Remy Max	Palm Beach SWCD
3 rd Place	Desyrae Holtzclaw	Suwannee SWCD

4th – 6th

1 st Place	Matthew Reuter	Lake SWCD
2 nd Place	Alexandra Sylte	Palm Beach SWCD
3 rd Place	Molly Vogel	Suwannee SWCD

7th – 9th

1 st Place	Marissa Haynes	Suwannee SWCD
2 nd Place	Molly Norman	Marion SWCD

10th – 12th

1 st Place	Sarah Niehaus	Suwannee SWCD
2 nd Place	Sarah Laamal	Lake SWCD

Poster Contest:

\$500- 1st Place Mary-Thomas Hart from Area 3
\$250- 2nd Place Justin Smiley from Area 6
\$150- 3rd Place Haley Wrigh from Area 4
\$100- 4th Place Elizabeth Clark from Area 1

Paul Still to make a motion to investigate possible options for a new auditing company and advise on our IRS reporting requirements. Wilbur Dean seconded. Passed Unanimously

Paul Still moved to pay the \$750 US Treasury for the fees to apply to be a 501(c)3 organization. Wilbur Dean seconded.

Wilbur Dean moved to pay \$2500 to Jim Davis for his audits. Paul Still seconded. Passed unanimously.

Paul Still made motion to make Michelle an employee of AFCD on October 1st. Gary Booker seconded. Passed unanimously.

NRCS Report- Ed Wright:

Contribution Agreement was signed with NRCS and AFCD. AFCD contributes \$12,000 and NRCS provides \$12000. There will be 2 presentations per NRCS Area, though NRCS will look at the area where the producers are located first. It will be for the Fiscal Year.

NRCS had an action plan:

Action Plan:

1. Make information on requirements to run for supervisors in all Field offices. FDACS and AFCD to help.
2. Strong Districts have a plan of operation and goals. Join with FDACS to encourage conservation districts to utilize plans. Work with Area conservation Districts. Measurable goals and objectives.
3. Provide District Diversity, recruitment. Use information on NRCS model and recruitment plan. Make available to all conservation districts.

FDACS Report: Clegg Hooks:

Ed and Clegg have been talking about partnering for a long time. NRCS helped protect their 5 technician positions. Cost shared positions with Lafayette Suwannee and Okeechobee. Amount varies depending upon what other partners are participating.

Annual meeting Committee Meeting: Needs to schedule meeting. Deborah Schafer will bring options forward for location.

Accountant- Jim Davis:

Jim Davis presented audits for past 2 years. AFCD had a clean audit for 2006 and 2007.

Jim said the 501(c)3 application was completed except for the current budget and that the application package would be sent to Michelle Thatcher for submission to the IRS. He indicated there would be no charge for preparing the 501(c)3 application.

Jim Davis reported that the 501(c)3 Application should take care of any penalties or taxes owed by the AFCD for the previous years.

Jim Davis also recommended that AFCD develop the following policies:

A conflict of interest policy

Document retention and destruction policy

Whistle blower policy

He also recommended that the AFCD obtain Directors and Officers Liability Insurance

Wilbur Dean made a motion to hold the next meeting on November 14th, 2008. John Harris seconded the motion. Passed unanimously.

Meeting adjourned.